



पांडिच्चेरी विश्वविद्यालय / PONDICHERRY UNIVERSITY

आनंद रंगपिल्लै ग्रंथालय / ANANDA RANGAPILLAI LIBRARY

முனைவர் ரா.சமீயுத்தா

பல்கலைக்கழக நூலகர்

डॉ. आर. सम्युक्ता

विश्वविद्यालय ग्रंथालयाध्यक्षा

Dr. R. SAMYUKTHA

University Librarian

आर.वी.नगर/R.V.NAGAR, कालापेट/KALAPET

पुदुच्चेरी/PUDUCHERRY-605 014

Tel: (0413) 2655213, 2654205

Mob: 9442100228

E-mail: librarian@pondiuni.edu.in

samravi007@yahoo.co.in

सं/No. PUL/libn./2020/

दिनांक/Date: 18.05.2020

## E- CIRCULAR

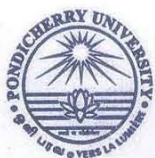
# Interim arrangements for issue of No Dues Certificate due to Lockdown

To enable the Research Scholars to apply for “No dues Certificate” from Library through e-mail, the following procedures may be followed:

1. The Scholars who intend to apply for “No Dues Certificate” should send the e-mail request to [pucllibcir@gmail.com](mailto:pucllibcir@gmail.com) through their supervisors along with (a) “THE DETAILS OF THE THESES SUBMITTED TO THE UNIVERSITY” in the prescribed format provided, (b) Soft copy of the complete theses and (c) plagiarism report generated by Turnitin software with permissible limit of similarity as prescribed by UGC.
2. The Scholars are advised to ensure that all the books borrowed by them were returned to the library before sending the request. “No Due Certificate” will be issued through RAMS provided that there are no pending overdue charges in their accounts. In case, any overdue charges are pending, it will be intimated through e-mail and the individual should remit the amount in the Pondicherry University account (Necessary mandate form is provided) and the proof may be sent through e-mail. The “No Dues Certificate” will be issued through RAMS only after verification of the payment of overdue charges. The Scholars who obtain “No dues Certificate” through e-mail requests shall submit their University ID card at their next visit.
3. In addition, Scholars/Students who wish to clear the dues in person, may visit the library and “No Dues Certificate” will be issued through RAMS after clearing all the dues and fulfilling all the formalities.

**Annexure:** (1) “THE DETAILS OF THE THESES SUBMITTED TO THE UNIVERSITY”  
(2) Mandate Form

University Librarian



**PONDICHERY UNIVERSITY**  
**ANANDA RANGAPILLAI LIBRARY**

PONDICHERRY - 605 014.

**DETAILS OF THE THESES SUBMITTED TO THE UNIVERSITY**

1. Degree for which the Theses  
is submitted :
2. Full title of the Theses :
3. The Degree for which the  
Theses is submitted :
4. Name of Research scholar  
who submitted the Theses :
5. Name and designation of the supervisor :
6. Date of submission of the  
Theses to the University :
7. Five important key words (subject headings)  
relevant to the subject matter of the Theses :
8. Original contributions, if any, made  
through the above Theses :
9. Whether full text of the Theses in  
PDF format is enclosed. :

Signature of the applicant

**MANDATE FORM**  
**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/ REAL TIME**  
**GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS**

**FOR E-TRANSFER**

**A. DETAIL OF ACCOUNT HOLDER::**

Name of the Institution	PONDICHERRY UNIVERSITY
Name & Address of the Account Holder	FINANCE OFFICER PONDICHERRY UNIVERSITY PUDUCHERRY 605 014
Contact Person Phone Number/ E-mail id	0413- 2655178 / 2655260(Phone) 0413- 2655947 (Fax) <a href="mailto:fo@pondiuni.edu.in">fo@pondiuni.edu.in</a>

**B. BANK ACCOUNT DETAILS**

Bank Name	INDIAN BANK
BRANCH NAME WITH COMPLETE ADDRESS	INDIAN BANK PONDICHERRY UNIVERSITY BRANCH KALAPET PUDUCHERRY 605 014
TELEPHONE NUMBER	0413 -2655429
Whether the Branch is computerized?	YES
Whether the Branch is RTGS Enabled? If Yes, then what is the Branch IFSC Code	IDIB000P152
Is the Branch also NEFT Enabled?	YES
MICR - 9 Digit Code no.	605019011
Account Name	PU - RECURRING A/c
Account Number	6659344508
Account type	Saving Account
BANK CODE NO	01574

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Date:: 25.06.2019

25/6/19  
Fon  
DY REGISTRAR(F & A)  
ASSISTANT REGISTRAR (FINANCE)  
PONDICHERRY UNIVERSITY  
KALAPET  
PUDUCHERRY - 605 014.

Certified that the particulars furnished above are correct as per our records

Date & Bank Stamp

25/6/19



Signature of the Bank Manager